

Minutes of Meeting of Water Commissioners

Date of Meeting: July 2, 2018
Transcribed by: Karen Tamagini
Date Transcribed: July 9, 2018

I Call to Order

The meeting came to order at 5:30 p.m.

Members Present:

Edward Tamagini, Chairman
John English, Vice Chairman
Rick England, Clerk
Andy Reid, Superintendent
Wendy Lemieux, Clerk/Treasurer
Mary MacKenzie, Wiked Local
Mr. and Mrs. W. E. Randall

II Accounting and Management Items:

Signing of Bills

No bills

Review of Minutes

Motion:

Rick England made the motion to accept the minutes of June 11, 2018 as printed, second by John English.

Vote: 3-0-0

Rick England made the motion to accept the minutes of June 21, 2018 as printed, second by Edward Tamagini

Vote: 2-0-1

III Updates/Other

The Board of Water Commissioners has a discussion referencing the abatement request policy.

Abatement request

Motion:

Rick England made the motion to authorize 50% abatement of overage for Account No. 37800 (6 Sandpiper Terrace, Wareham, MA-Owner Karen Donohue), second John English.

Vote: 3-0-0

Abatement request

Motion:

Rick England made the motion to authorize 50% abatement of overage for Account No. 30560 (31 Swifts Beach Road, Wareham – Owner: Andrea Lopes), second John English.

Vote: 3-0-0

Abatement request

Motion:

Rick England made the motion to authorize 50% abatement of overage for Account No. 35100 (104 Hathaway Street, Wareham – Owner: Carolyn Randall), second John English.

Vote: 3-0-0

IV. Contracts/Projects

Well 8 cleaning –Recommendation to Award to Maher Services

Motion:

John English made the motion the Board of Water Commissioners

accepts the Water Superintendent's recommendation, and award to Maier Services Inc. on a lump sum amount of \$36,280.00 for cleaning Well No. 8, Rick England.

Vote: 3-0-0

Architectural Services - Front Office

Motion:

John English made the motion the Board of Water Commissioners accepts the Water Superintendent's recommendation, and award a contract to GDA Design and Architecture, Inc. in the not to exceed amount of a lump sum based on work progressed, not to exceed amount of \$9,600.00 for performing an Interior Office Feasibility Study at the Water Department, as detailed in the attached proposal, second by Rick England.

Vote: 3-0-0

Conceptual Design Report – Interconnection with the Town of Marion

Motion:

Rick England made the motion the Board of Water Commissioners accepts the Water Superintendent's recommendation, and award a contract to Tara and Howard in the not to exceed amount of \$8,500.00 for developing a Conceptual Design Report for an Interconnection with the Town of Marion as detailed in the attached proposal, John English.

Vote: 3-0-0

Attic Insulation at 2550 Cranberry Highway

Motion:

Rick England made the motion the Board of Water Commissioners accepts the Water Superintendent's recommendation, and award a contract to Map Installed Building Products in the not to exceed amount of \$10,995.00 for providing air sealing and blowing 15 inches of R-38 Fiberglass insulation over the existing insulation as detailed in the attached proposal, John English.

Vote: 3-0-0

Controller Updates to the Wellfield

Motion:

John English made the motion the Board of Water Commissioners accepts the Water Superintendent's recommendation, and award to Cape Water Resources, LLC in the not to exceed amount of \$40,000.00 for Automation Updates as defined in the attached proposal, Rick England.

Vote: 3-0-0

Roofing Replacement

Motion:

John English made the motion the Board of Water Commissioners accepts the Water Superintendent's recommendation, and award to Cape Cod Roofing and Siding in the amount of \$12,582.00 for roof replacement as defined in the attached proposal, Rick England.

Vote: 3-0-0

Annual Automation Service Contract

Motion:

Rick England made the motion the Board of Water Commissioners accepts the Water Superintendent's recommendation, and award

to Cape Water Resources, LLC in the amount of \$12,000.00 for annual automation service control for the work as defined in the attached proposal, John English.

Vote: 3-0-0

V. Schedule on Purchase Orders as well as Planning

a. Superintendent Reid updated the Board of Water Commissioners on the purchase orders budgeted in FY19 as follows:

- Heating System Rehabilitation in Garage
- Wellhead protection
- Solar on roof of the proposed Water Purification Plant
- Solar RFP Bid
- Miscellaneous grants
- Paving
- Annual well cleaning contract
- Material of Maple Springs Valve replacement
- Garage Doors
- CMMS transitions
- Safety Refresher Training
- Emergency Response Training

b. Major Projects or Milestones for FY19

Superintendent Reid updated the Board of Water Commissioners on topics to schedule for BOWC future meetings.

- Distribution Report
- Vehicle replacement planning
- Manpower planning
- Float meetings for addressing items that spillover
- Budgeting for FY20 - November and December BOWC meetings

VI Public Comments

VII Next BOWC meetings (tentative) See posting for official dates and times:

- a July 16, 2018
- b August 6 and 20th
- c September 4(Tuesday) and 17th
- d October 1 and 22th

Adjournment

Rick England made the motion to adjourn the meeting at 7:20 p.m., second by John English.

Respectfully submitted by: Karen M. Lamagnère

Attest: Rick England

Date Approved: 7/16/18