

## **Minutes of Meeting of Water Commissioners**

Date of Meeting: August 3, 2020  
Transcribed by: Karen Tamagini  
Date Transcribed: August 17, 2020

### **I Call to Order**

The meeting came to order at 5:30 p.m.

#### **Members Present:**

Edward Tamagini, Chairman  
John English, Vice Chairman  
Rick England, Clerk  
Andy Reid, Superintendent  
Andy Cunningham, Operations Supervisor  
Wendy Lemieux, Clerk/Treasurer  
Mark Owen, AECOM  
George Barrett, Prudential Committee Chair

### **II Accounting and Management Items:**

#### **Review of Minutes**

##### **Motion:**

John English made the motion to accept the minutes of July 20, 2020 as printed, second by Rick England.

**Vote:** 3-0-0

#### **Signing of Bills**

Bills signed

#### **Budget Update**

Superintendent Reid updated the Board of Water Commissioners on the end of the year budget.

#### **GW Model report**

Mark Owen (AECOM) presented the Board of Water Commissioners with the Drought Management Plan and potential for future estimates of recharge areas, groundwater travel time estimated SOC travel time and the best times to sample for SOC's and water age by time it gets to the wells.

##### **Motion:**

John English made the motion to send water use restrictions by-law for nonessential water use to Prudential Committee and District By-Law Committee, second Rick England.

**Vote:** 3-0-0

John English will serve as By-Law Review person.

#### **Draft Drought By-Law**

Discussion referencing IMA with Rochester has to be modified.

### **III Purchase Orders**

#### **Revised tank inspection request**

##### **Motion:**

John English made the motion the Board of Water Commissioners accepts Haley and Ward/CES Inc.'s proposal for performing a full inspection on the Bourne Hill Tank and West Wareham tank, annual inspection on Glen Charlie Tank, and associated sanitary survey report in the lump sum amount of \$9,100.00 as defined in the attached proposal, second Rick England.

**Vote: 3-0-0**

**Sanitary Seal Replacement for Well No. 1**

**Motion:**

John English made the motion the Board of Water Commissioners accepts the Water Superintendent's recommendation to approve Change Order No.1 for Maher Services to provide a Stainless-Steel sanitary seal for Well No. 1 in a lump sum amount \$5,500 as defined in the attached proposal, second Rick England.

**Vote: 3-0-0**

**Microsoft Office 365 License Renewal**

**Motion:**

Rick England made the motion the Board of Water Commissioners accepts the Water Superintendent's recommendation, and award a contract to Technology/New Era Technology in the lump sum amount of the Water Department portion of the license fee of \$2,605.00 as defined in the attached proposal, second John English.

**Vote: 3-0-0**

**Cybersecurity**

**Motion:**

Rick England made the motion the Board of Water Commissioners accepts the Water Superintendent's recommendation, and award a contract to Technology/New Era Technology on the time and material basis of \$9,900.00 to provide security updates identified by the Rapid 7 software as defined in the attached proposal, John English,

**Vote: 3-0-0**

**Wetland Baseline Monitoring for Well No. 9**

**Motion:**

John English made the motion the Board of Water Commissioners accepts the Water Superintendent's recommendation and award to Callahan Consulting, Inc. on a lump sum basis of \$20,600 for defined in the attached proposal, second Rick England.

**Vote: 3-0-0**

**Wetland Baseline Monitoring for Well No. 9**

**Motion:**

John English made the motion the Board of Water Commissioners accepts the Water Superintendent's recommendation and award to Oxbow Associates, Inc. on a lump sum basis of \$8,800 for providing Vegetative Monitoring at Well No. 9 in FY21 as defined in the attached proposal, second Rick England.

**Vote: 3-0-0**

**ATS Replacement for Well No. 8**

**Motion:**

Rick England made the motion the Board of Water Commissioners accepts the Water Superintendent's recommendation, and execute the quote by South Shore Generator for providing ATS for Well No.8 on a lump sum basis of \$3,774.80 as defined in the attached proposal, second John English.

**Vote: 3-0-0**

**IV Water Purification Plant**

Water Treatment Plant is in operational startup phase.

**V Miscellaneous items**

- a. Discussion in reference to moving an employee to backflow
- b. Superintendent vacation request for August 14 and August 24-28
- c. Superintendent to work on traveling SOP during Pandemic
- d. Superintendent Reid to have Solar Energy Co. to come in next meeting

**VI Next Board of Water Commissioners meetings**

- a. August 17<sup>th</sup> 2020
- b. September 8<sup>th</sup> 2020(Tuesday)
- c. September 21<sup>st</sup> 2020

**VII. Adjournment**

Rick England made the motion to adjourn at 8:17p.m., second, John English.

Respectfully submitted by: Karex N. Tanafine

Attest: Rick England

Date Approved: 8/27/20