

WAREHAM FIRE DEPARTMENT

PRUDENTIAL COMMITTEE

January 03, 2019

MINUTES

7:00 PM

Members: George Barrett; Ron Enos; Rick England; Ken Baptiste (clerk)

Non-Members: Mrs. Bird; Andrew Reid; Chief Rowley

7:02 Meeting called to order (George)

- George asked if anyone recording? No

7:06 Correspondence

- Invoice from Charter Management for \$1500. Split with Water. Motion to pay by Ron, second Rick (4-0-0);
- Invoice from Tellier Plumbing and Heating to repair heat at Station#4, \$195.00. Motion to pay by Ron; second Rick (4-0-0);
- Purchase order from Water for AeCom for services, \$54,400. Motion to approve by Ron; second Ken

7:10 Water Superintendent

- Andrew asked if we should have legal counsel at the district meeting;
- Andrew asked if we should have announcement for Robert's Rules at District Meeting;
- Andrew discussed membership of Pru Com and should it be changed through by-laws;
- Andrew reminded us of the Ethics Exam;
- Andrew announced dates for Union Negotiations (28th and 30th available); 30th agreed upon

7:22 Chief's Report

- See Attachment A

7:55 Citizen Participation

- Citizen asked when last day for Articles for District Meeting (Meeting is 4/8/19). Response: 30 days before.
- Chief was asked who was hired for clerical job

8:07 Motion by Ron to go into Executive Session for exception #3 (discussion of collective bargaining) and not to return to open session; second by Rick. Chairman states discussion in open session will be detrimental to the district.

VOTE:

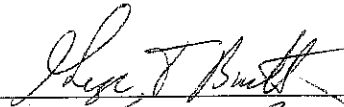
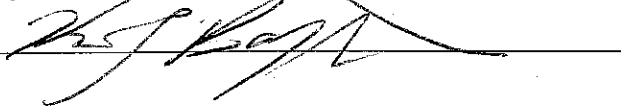
Ken: Yes

Rick: Yes

Ron: Yes

George: Yes

VOTE:	7/11/19
APPROVE	4
DISAPPROVE	0
ABSTAIN	1

George Barrett (Chairman)	
Kenneth Baptiste (Clerk)	

1/3/19 Attachment "A"

Chiefs Report for January 3rd, 2019

Friday December 14th

- FEMA meeting, project appears to be completed, should be submitted the following week.
- Conflict of Interest for Massachusetts was re-issued for personnel to fill out
- Reviewed S.O.G. on Fire Reports, issuing an updated version, simplifying process

Monday December 17th

- Fire Investigation was added to the payroll sheet for tracking purposes, also IMC was checked and Fire Investigation is a choice on the FP32 payroll.
- Met with Town Officials regarding the Verilife "Pot Shop"
- Pierce Manufacturing brought a DEMO platform for Wareham Fire to look at.

Tuesday December 18th

- Developed and implemented an action plan for the Verilife Marijuana dispensary opening on Friday December 21st
- FEMA re-imbusement application was submitted "Yay"

Wednesday December 19th

- Developed and Implemented the Assistant Chief's performance evaluation review
- Approved CPR class for the Decas School Teachers to be held in January

Thursday December 20th

- BOE meeting starting at 0800hrs
- Clerical Assistant Interviews, order for hiring was established
- Reviewed Performance Evaluations with both Assistant Chiefs
- Assistant Chief's schedule was rectified
- Went and looked at the "new" S-2, issue with paint, turned out ok

Thursday December 27th

- Through a Department Effort all Conflict of interest forms were completed by personnel with the exception of 2 and brought to the Clerk. Thank Captain Bird
- Employment application was updated for non-firefighters
- Clerical Assistants applicants who were not considered for the position were notified
- Clerical Assistant applicant who was selected for the position was notified and employment application package was emailed.

Friday December 28, 2018

- Door 3 overhead door at station 1, springs broke, FF Brandolini volunteered to fix.
- Two new door springs were ordered from Diamond Door
- References for new clerical assistant were followed up on, all positive
- S-1 O.O.S for springs

Wednesday January 2nd, 2019

- A/C Kelley looked into shredding companies for old records, \$150.00 start for up to 30 bank boxes, \$7 per box after. Will utilize when cleaning station 2
- A/C Kelley in conjunction with WPD Lt Girrard are securing the "Sprint" communications box at the Thatcher Lane Tower site.
- Spoke with T.A. Sullivan regarding using Station 3 as a voting site

Thursday January 3rd, 2019

- Background checks were completed for the new Clerical Assistant, meeting Tuesday January 8th for employment paperwork and projected start date.
- Received quote for moving the tandems of the "New" 5ton, waiting on quote from Fire 1 for the Brush Breaker build.
- S-1 back in service
- E-1 should be back on Friday the 4th (Tomorrow)

• GREG IS getting prices for FUEL STORAGE + PUMPS